



### Live or Silent Auction Donation Form

Donor's Name and/or Company \_\_\_\_\_

Contact Name and Title \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone # \_\_\_\_\_ Website \_\_\_\_\_

Email \_\_\_\_\_

Full Description of donated item \_\_\_\_\_

Value of item \_\_\_\_\_

Restrictions (dates, additional costs, expirations) \_\_\_\_\_

Donation is:

- Enclosed
- Please create a certificate for my donation
- Item will be mailed or shipped by \_\_\_\_\_ (date)
- Please call \_\_\_\_\_ at \_\_\_\_\_ to arrange for pick up or delivery

*Please send item photos and company logos in JPEG or EPS format to:  
gala@lincolnparkconservancy.org*

Name of Gala committee solicitor \_\_\_\_\_

Donor Signature \_\_\_\_\_ Date \_\_\_\_\_

Please send completed forms and donations to:  
**Lincoln Park Conservancy Attn: Brittani Kemp or Trei Ricketts**  
**2000 N. Racine Avenue, Suite 4800, Chicago, IL 60614**  
Phone: (773) 883-7275 Fax: (773) 883-7279 Email: gala@lincolnparkconservancy.org